

# Downtown Neighborhoods Association



## July DNA Meeting

Join your board and neighbors to discuss happenings in the neighborhood and get to know each other.

When Wed, Jul 03 2019 at 11:45 AM

Location: 6th Street Studio, 1023 6th St NW, Albuquerque, NM 87102

Chairperson Holly Siebert

Minute taker Sara Mancini

## Minutes

### 1. Welcome and Intros

Board Members Present:

Jim Clark

Jeremy Weidner

Rowan Wymark

JJ. Mancini

Sara Mancini

Holly Seibert

Noelle Baroody

Daniel Gutierrez

Melanie Lewis

Meeting called to order - 6:46

## **2. Agenda Revisions and Approval**

Revision to add Peter - Downtown Albuquerque News

Add ONC Discussion for Zoning Questions

Motion: Jim

Second: J.J.

### **Decision**

Passed

## **3. Meeting Minute Approval - June Minutes**

Note: Links weren't working in emails J.J. called to fix the links and they should work now

Motion: Rowan

Second: Jeremy

### **Decision**

Passed

## **4. Treasurer's Report and Approval**

Recommendation to cancel CD at this time and transfer to checking concerns about the availability of funds. Motion: Cash out the CD, take balance and put in checking account, proceed with planning for special projects.

Motion: J.J.

Second: Jeremy

Approved

Motion: Noelle

Second: J.J.

 [Treasurers\\_Report\\_732019.jpg](#)

### **Decision**

Received & Approved

## **5. APD Update**

## **6. Budget Review, Discussion and Approval**

Love two year budget idea.

Special Project Ideas

- Rowan: get a sculpture for the median on Luna? HS: is there someone who we can partner with for this? Make sure we are supporting an artist in the community. RW: about \$1,000 cost or less

- Rowan: what agencies are in the area that we can support? Crossroads on 8th and Tijeras; agency for women transitioning out of prison ... DG: to just donating our money is that really a community project? Could we do a fundraiser instead or do a funding match? Provide physical items instead of just giving money? HS: Could we somehow partner this with the home tour? have people bring xyz when they come for the home tour?

- Melanie: can we give money for Lew Wallace? HS: we meet there during the year and always contribute to the PTA as a thank you so that makes sense. Historically we have asked for a letter from the PTA asking what the funds will be used for. Melanie to champion asking for a letter.

- Holly: neighbor would like to champion doing a wildflower garden all along Lomas in the medians. Working with the City. She would be willing to put together a team to have the DNA adopt it to help maintain it. Might or might not be a monetary support. Received full support from board.

- Jeremy: community outreach/support projects; keeps the community looking good and keeps the community connected and building relationships; \$100 a month might be a good starting point. Biggest expense was bags, water, dump fees. Integrated Mission Promoting Action Through Collaborative Teamwork (IMPACT)

Motion (J.J.): Up to \$1200 a year for the outreach committee to be used for supplies to support community outreach efforts for the vulnerable members of our neighborhood. Jeremy to submit reimbursement receipts

Second (Sara)

Passed.

## 7. Bylaw Discussion - Part One

Why are Senior Citizens a separate membership? Recommendation to strike?

Article IV Section 8, Article 8 Section 4 - contradiction in how to define a quorum; general membership vs board meeting; is that ok? we want to make sure that we are protecting against any hostile take overs especially

Look at Near North Valley & Wells Park bylaws, sample bylaws on ONC's website for suggestions regarding improvements

We love our purpose statement and we need to make sure that everything we are doing is filtered through that statement so that we can make sure each project meets those needs. Culture = downtown area/community culture unique to our neighborhoods; historical bylaws were intentional to involve surrounding neighborhoods, not just all about us

change the board member elections to 1/3 every year for 3 year terms

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3 different maps on the City records for the boundaries of the DNA on the city website on different departments

Holly - there are some problems with our boundaries. There are some holes and some inconsistencies.

ONC - to confirm boundaries for us and surrounding neighborhoods. Jim & Holly to meet with Vicente Wednesday the 10th.

Holly to share the google doc so we can all mark it with comments.

### Tasks

- ✓ Share google doc of bylaws with board  
Assignee: Holly Siebert  
Due date: Wed, Jul 24 2019

## 8. National Night Out?

Root Beer floats and Popcorn Machine (borrow from church) -- power through Coreen's house

\$100 band (Mina and Jorge)

\$100+ rentals -- toilets

-- tables - 2 from Daniel, 2 from Mancini, 1 from Holly

-- chairs (tell people to bring their own chair/blanket)

\$100 food

Deadline to register with City July 31st.

### Tasks

- ☒ Corine to donate power?  
Assignee: J.J. Mancini  
Due date: Mon, Jul 08 2019
- ☒ Bring Popcorn Machine  
Assignee: Jeremy Weidner  
Due date: Mon, Aug 05 2019
- ☒ Order Toilet, get permits with City, Register with APD  
Assignee: Holly Siebert  
Due date: Mon, Jul 15 2019
- ☒ Market NNO  
Assignee: Noelle Baroody  
Due date: Wed, Jul 10 2019
- ☒ Modify flyer for board members to pick up and distribute  
Assignee: Holly Siebert  
Due date: Sat, Jul 06 2019
- ☒ Promote block party at NNO - Sept 28th weekend  
Assignee: Jeremy Weidner  
Due date: Mon, Aug 05 2019
- ☒ Email reminder for people to pick up flyers  
Assignee: Sara Mancini  
Due date: Mon, Jul 08 2019
- ☒ Send Mancini's list for costco purchase  
Assignee: Holly Siebert  
Due date: Mon, Jul 15 2019
- ☒ Costco run  
Assignee: J.J. Mancini  
Due date: Mon, Aug 05 2019
- ☒ Email reminder for people to bring coolers  
Assignee: Sara Mancini  
Due date: Sun, Aug 04 2019

## **9. BOA Update - Sandra J. Garriott-Stejskal**

Bank of America property:

- has the property been vandalized? Water lines cut?

KOB wants to cover stuff in our neighborhood - Holly to give phone number to Sandra

Look up ownership on city website

## **10. Committee Reports**

### **10.1. Home Tour**

One-on-one hand-off meetings with those previously involved during July

Big group meeting sometime in August Saturday at 10:00AM (after the 12th)

### **10.2. Communication**

Rowan has the keys to the community board at Mary Fox Park and she will start posting general information.

### **10.3. Safety**

Rowan has signs on her porch that anyone can come by and pick up - poop fairy, no soliciting, slow down ABQ, Neighborhood Watch packets.

### **10.4. Community Projects**

### **10.5. Zoning**

### **10.6. 727 Tijeras NW**

Coffee Shop - we've been asked to support the variance? There is a sign on the business. When it comes through we can support it.

### **10.7. Outreach**

Jeremy presenting to committee what we discussed at our board retreat. Looking into insurance and material costs.

## 10.8. Filming

Holly's letter was perfect - we'll send it out when we get notice of filming in our neighborhood. Holly to send W-9 with every letter requesting money.

### Tasks

- ✓ Tab on website so they can make a donation online  
Assignee: J.J. Mancini  
Due date: Fri, Jul 05 2019

## 11. Announcements and Events

Downtown Albuquerque News - cover news in the downtown area; plan for coverage - attempt to go to every neighborhood association meeting in that zone as well as city advisory meetings that shape the look and feel of our neighborhood; deliver news to folks by email

downtownalbuquerque.com

Mid-august subscription level \$10/month

Peter Rice, Editor - downtownabqnews@gmail.com 505-559-0541

Boundaries: i-40, river, railroad tracks, end of Barrels Association on South

### 11.1. August and September Meetings

NO MEETING IN AUGUST

SEPTEMBER MEETING AT LEW WALLACE

### 11.2. ONC Discussion

1. Jim - it is very difficult to pick up certified mail
2. Jim - emails are unclear what they are asking for; what is the point

ONC: Notification is a requirement from both the IDO and the NARO because certain neighborhoods asked for more notice up front. The only things guiding that language are the templates that Planning put together. Council will soon make a decision on standardizing those templates to make them clearer.

Jim: Request for email addresses for applicant in the certified mail

If the system isn't timely it's not doing any good to us anyways

### Tasks

- ✓ Create a list out of the zoning@abqdn.com for folks who want to receive notices  
Assignee: J.J. Mancini  
Due date: Fri, Jul 05 2019

## **12. Adjourn**

Adjourned at 9:05

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*End of minutes.*

*Summary of matters arising are tabled on the following page.*



# Minutes of July DNA Meeting on Wed, Jul 03 2019

## Summary of Matters Arising

### Decisions

Item Decision

2. Passed

3. Passed

4. Received & Approved

### Tasks

Item	Task	Assigned to	Due date
7.	Share google doc of bylaws with board	Holly Siebert	Wed, Jul 24 2019
8.	Corine to donate power?	J.J. Mancini	Mon, Jul 08 2019
8.	Bring Popcorn Machine	Jeremy Weidner	Mon, Aug 05 2019
8.	Order Toilet, get permits with City, Register with APD	Holly Siebert	Mon, Jul 15 2019
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10.8	Tab on website so they can make a donation online	J.J. Mancini	Fri, Jul 05 2019
11.2	Create a list out of the zoning@abqdna.com for folks who want to receive notices	J.J. Mancini	Fri, Jul 05 2019

## Summary of Attachments

### Attachments

Item File Name

4. [Treasurers\\_Report\\_732019.jpg](#)

Attachments can be found under your TidyHQ admin account at:  
Storage > Meetings > [July DNA Meeting](#)